



**MINUTES  
COMMISSIONERS OF BRIDGEVILLE  
January 13, 2020 – 7:00 P.M.  
BRIDGEVILLE TOWN HALL**

A regularly scheduled meeting of the Commissioners of Bridgeville was held on January 13, 2020, at 7:00 P.M., at the Bridgeville Town Hall. The following were present:

Thomas Carey	President
Timothy Banks	President Pro Tempore
Bruce Smith	Secretary
Geoffrey Yoder	Commissioner
Jesse Savage	Town Manager
Ashley Walls	Town Clerk
H. Burke Parker	Police Chief

Absent: Sharon McDowell Commissioner

Call to Order The meeting was called to order by Commission President Carey.

The pledge of allegiance was led by Mr. Smith. The invocation was given by Mr. Banks.

Quorum Present President Carey reported that a quorum was present to conduct Town business.

Approval of Agenda A motion was made by Commissioner Smith and seconded by Commissioner Banks to approve the agenda as posted.

M 001-20

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Yoder, Yea; Mr. Banks, Yea; Mr. Carey, Yea

Approval of Minutes A motion was made by Commissioner Smith and seconded by Commissioner Yoder to approve the minutes from the December 09, 2019 meetings.

M 002-20

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Yoder, Yea; Mr. Banks, Yea; Mr. Carey, Yea

Correspondence Mr. Savage stated that there was none.

Financial Statements Mr. Savage read the following information from the Financial Reports:

Balance Sheet – August 31, 2018  
General Fund – \$ 817,123 (increase of \$231,986 from last month)  
All Accounts – \$ 3,081,643 (decrease of \$113,766 from last month)  
Accounts Receivable – \$294,614  
Budget Report Target – 50% (6 months into budget year)  
Income – \$1,823,452 (Income at 66% of the budget)  
Expenses – \$1,331,630 (Expenses 49% of the budget)  
Net Income – \$491,822  
Accounts Payable  
The Town paid bills totaling \$100,814 during the month of December.

Town Reports Town department reports were reviewed by the Commissioners  
  
President Carey asked Chief Parker how the new Police station is and also asked if Chief Parker could come up with dates for the ribbon cutting.

Citizen's Privilege A public comment period was held and the following spoke:  
  
\*No one spoke.

Old Business There was no old business to consider.

New Business- Planning and Zoning Appointment M 003-20 Town Manager Savage stated that Matt Davis was up for reappointment. His new three (3) year terms will end on December 31, 2022.  
  
A motion was made by Commissioner Smith and seconded by Commissioner Banks to appoint Matt Davis to the Planning and Zoning Commission. His new three (3) year terms will end on December 31, 2022.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Yoder, Yea; Mr. Banks, Yea; Mr. Carey, Yea

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New Business- 2019 EM Fund Request- Bridgeville Volunteer Fire Company M 004-20

Town Manager Savage stated that the Town has \$26,666.31 from building permits and he informed the Bridgeville Fire Company that money was available. Mr. Savage stated that the Bridgeville Fire Company submitted a grant request for this money to be used towards 14 complete sets of firefighter turnout gear.

A motion was made by Commissioner Smith and seconded by Commissioner Banks, to approve the request for funds from the Bridgeville Vol. Fire Department. The donation amount will be \$26,666.31.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Yoder, Yea; Mr. Banks, Yea; Mr. Carey, Yea

New Business- Grant-in-aid/Donations M 005-20

Town Manager Savage stated that there are two requests, one is from the Nanticoke Watershed Alliance and the second is the Nanticoke Young Life Organization.

A motion was made by Commissioner Banks and seconded by Commissioner Smith, to approve the donation in the amount of \$250.00 to Nanticoke Young Life. Commissioner Banks donated, \$100.00, President Carey donated, \$100.00, and Commissioner Smith Donated \$50.00.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Yoder, Yea; Mr. Banks, Yea; Mr. Carey, Yea

Introduction of Ordinances

Commissioner Banks introduced an Ordinance that would amend the updated 2018 Comprehensive Plan for the Town of Bridgeville to substitute future land use maps.

Commissioner Smith introduced an Ordinance that would amend the Bridgeville Code to provide for notice of tort claims and for the defense and indemnification of town officers and employees.

Good of the Order

Commissioner Banks stated that he would like to suggest at the next workshop that they could talk about what happens when one or more Commissioners cannot fulfill that roll and their duties.

Commissioner Yoder stated that he would like to discuss at the next workshop to identify potential areas where they could submit funding requests from the state bonds through the legislators.

Commissioner Smith stated that they have cleared the trees for the mini storage expansion.

Town Manager Savage stated that the Tull's have cleared out the old Russell property and will be building a spec home.

Good of the Order (cont'd)      Town Manager Savage stated that he meets with the Town Center (behind Food Lion) on Friday and that they are still anxious to do the project.  
Town Manager Savage stated that Bob Rauch will be on the Planning and Zoning agenda to give them an update.

Town Manager Savage stated that the owner of Blue Hen is in the process of redesigning the whole parcel.

Adjournment M 006-20      A motion was made by Commissioner Banks and seconded by Commissioner Smith to adjourn the meeting at 7:16 PM.

Motion adopted: 4 Yes votes, 0 No votes

Vote by Roll Call: Mr. Smith, Yea; Mr. Yoder, Yea; Mr. Banks, Yea; Mr. Carey, Yea

Respectfully submitted,

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Bruce Smith, Commission Secretary

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Ashley Walls, Transcriptionist